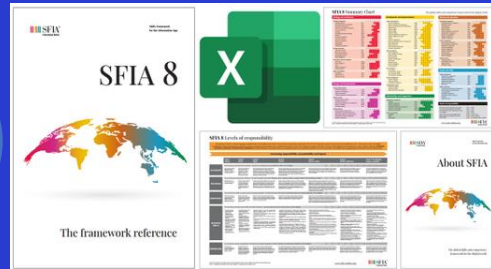


# Resources and Ideas for Preparation

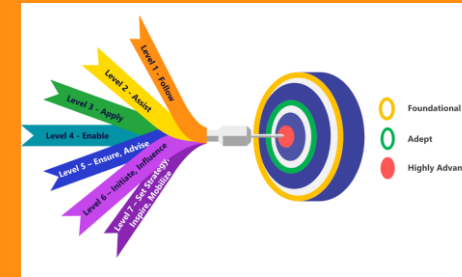
Useful SFIA Resources on the website and some ideas to consider when preparing



## SFIA Resources



## Responsibility v Capability



## Motivation



- 1. SFIA BADGE ASSESSMENT**  
An evidence-based assessment with an accredited SFIA assessor – focusing on specific skills.
- 2. SKILLS ASSESSMENT**  
An evidence-based assessment – focusing on the skills in a role or in your wider profile.
- 3. PROFESSIONAL DEVELOPMENT DISCUSSION**  
One-to-one conversations with a first manager or a practice manager/career mentor – discussing performance and professional development needs.
- 4. MARKETING PROFILE**  
A personal process perhaps reviewing a resume or preparing for a selection process.
- 5. L & D PROFILE**  
A personal process for identifying and reflecting on L&D plans. In the short to medium term.
- 6. CAREER PLANNING PROFILE**  
A personal process for longer term career planning.

## Useful models e.g. RACI

|          |  |
|----------|--|
| <b>R</b> | <b>RESPONSIBLE</b><br>The person who gets the job done, by applying their knowledge to complete a process or task.   |
| <b>A</b> | <b>ACCOUNTABLE</b><br>The responsible person(s) is accountable to this person, who is ultimately accountable for the tasks and activities being completed as required. |
| <b>C</b> | <b>CONSULTED</b><br>A stakeholder or Subject Matter expert who has input through a consultation process and is not directly involved in the task completion.           |
| <b>I</b> | <b>INFORMED</b><br>An internal or external customer who receives a product from the process or task, or someone who just needs to be kept informed.                    |

