

This licence is made under English Law between **The SFIA Foundation**, The Scalpel, 18<sup>th</sup> Floor, 52 Lime Street, London EC3M 7AF ("the Foundation") and ("the Licensee").

## LICENCE

This is a limited, non-transferable licence for the use of The Skills Framework for the Information Age and its associated documentation. The SFIA Foundation's General Terms and Conditions form part of this agreement. Licensees should familiarise themselves with those terms and conditions.

By selecting this licence the Licensee agrees to be bound by the terms of this licence, including the terms and conditions set out in The SFIA Foundation's General Terms and Conditions. The Licensee agrees to pay the Foundation, the annual licence fee described in the General Terms and Conditions.

This licence applies to the activities of the Accredited Consultant who is a signatory of the licence. The terms of the licence also apply to a company owned by the Accredited Consultant which exists to purvey the services of the Accredited Consultant alone, and which has no other active employees.

## PERMITTED USES

The following table indicates which uses are permitted by the terms of this licence and which are prohibited.

Limitations on the use of SFIA also apply to significant extracts of SFIA.

<b>Licence feature</b> Yes=permitted, No=not permitted	
In-house staff management	No
Personal use for information or for personal development	Yes
General commercial use to support consulting activities	Yes <sup>1</sup>
Use of a defined form of the SFIA trade mark provided by The SFIA Foundation	Yes
Use in products or services specifically dependent on SFIA information	No
Distribution of SFIA or of any item containing a significant amount of SFIA information <sup>6</sup>	No
Translation of SFIA into another language or dialect	No
Providing non-accredited SFIA training to clients	Yes <sup>2</sup>
Providing accredited SFIA training to clients	Yes <sup>3</sup>
Publishing mappings of SFIA to qualifications issued by the licensee	No
Use of SFIA in a rate card for pricing IT human resources for hire or contract	Yes <sup>4</sup>
Licensee must have Accredited Consultants on staff in each country of operation	One <sup>5</sup>
Licensee listed on SFIA web site	Yes

1 As an individual consultant

2 Non-accredited SFIA training is permitted as a normal activity for a SFIA Accredited Consultant within their individual clients

3 Only where delivering materials approved by the SFIA Foundation and approved as a SFIA Accredited Trainer or under the guidance of one

4 A SFIA Accredited Consultant may price their own time and services in a SFIA-based Rate Card

5 This licence is for a single SFIA Accredited Consultant, there is no restriction on where an individual SFIA Accredited Consultant may operate

6 This also prohibits the publication of SFIA in a context such as a web site that allows SFIA to be browsed by parties not covered by the licence; however, a special licence is available to enable a partner to incorporate SFIA in a product.

The Licensee is permitted to use the term "SFIA Accredited Consultant" and to display the SFIA Accredited Consultant logo in order to promote the licensee's services.

## Quality

The Licensee shall conform to a recognised code of practice, and if requested shall make its identity known to The Foundation.

The Licensee shall take reasonable steps to maintain an understanding of SFIA, including new releases of the SFIA framework.

The Licensee accepts a general obligation to advise The SFIA Foundation if the licensee is aware of aspects of SFIA that need improvement.

The Licensee shall promptly inform The SFIA Foundation of any change in the Licensee's postal address, email address or telephone number.

---

THE PARTIES HEREBY AGREE TO THE TERMS OF THIS LICENCE

**Signed for The Licensee**  
Signature

**Signed for The SFIA Foundation**  
Signature

Name

Name

Date

Date